

**Province of Quebec**  
**Western Quebec School Board**

Minutes of the **Council of Commissioners** meeting held on November 25, 2025, in a hybrid format at 6:30 p.m.

**PRESENT:** Chair Labadie, Commissioners Bélanger, Cornforth, Giannakoulis, Goldsbrough, Green, Garner, Killeen, Moore, McCrank, Richard, Parent-Commissioners Fortier, Bouchard, Rhéault and James.

**REGRETS:** Commissioner Brushey

**PERSONNEL:** Present at the meeting were the Director General, Mr. G. Singfield; the Secretary General, Mr. E. Keon; the Assistant Director General and Director of Human Resources, Mr. P. Proulx; the Director of Finance, Ms. M. Lupien; the Director of Buildings and Information Technology, Mr. S. El Ouezzani; the Director of Education, Ms. J. Dubeau; the Director of Complementary Services, Ms. L. Falasconi; the Coordinator of Administrative Services, Mr. A. Gendron; and the Head of Administrative Management, Ms. R. Vincent.

Land acknowledgement by: Commissioner Goldsbrough

Call to Order: 6:33 p.m.

**C-25/26-41 Adoption of Agenda**

IT WAS MOVED by Commissioner Cornforth and seconded by Commissioner Killeen that the agenda be adopted as presented.

Carried unanimously

Dr. Sabrina Jafralie presented her report on *Building Belonging: A Year of Courageous Commitment at WQSB* to the Council of Commissioners.

**C-25/26-42 Adoption of Minutes**

IT WAS MOVED by Commissioner Goldsbrough and seconded by Parent-Commissioner Fortier that the Minutes of a meeting held on October 28, 2025, be adopted as circulated.

Carried unanimously

**Chair's Report**

Chair Labadie delivered her oral report, during which she discussed the following topics:

- Thank you to the administration for organizing the consultation meetings for the Onslow Project.

- Quebec's Fall Economic Statement
- Bill 21 – the Supreme Court will hear testimonies in March
- Bill 40, no news if the Supreme Court will hear the case
- Webinar organized by Talk
- Bill 1 – Quebec's proposed constitution
- 2026 Spring Conference

**C-25/26-43****Vacant Commissioner Seat – Discipline Committee**

IT WAS MOVED by Commissioner Garner and seconded by Commissioner Green that Council accept his resignation from the Discipline Committee.

For: 11

Against: 0

Abstentions: 3 – Commissioners Fortier, Bouchard & Killeen

Motion carried

**C-25/26-44****Amendment to the Motion on The Election Procedures**

IT WAS MOVED by Commissioner Goldsbrough and seconded by Commissioner Garner to amend the main motion to read: the vacant position of the Discipline Committee be held by secret ballot instead of members.

For: 11

Against: 0

Abstentions: 3 – Commissioners Fortier, Bouchard & Killeen

Motion carried

**C-25/26-45****Election Procedures**

IT WAS MOVED by Commissioner McCrank and seconded by Commissioner Goldsbrough that the elections for the vacant position of the Discipline Committee be held by secret ballot.

For: 11

Against: 0

Abstentions: 3 – Commissioners Fortier, Bouchard & Killeen

Motion carried

**C-25/26-46****Appointment of Scrutineers**

IT WAS MOVED by Parent-Commissioner James and seconded by Commissioner Green that Rachel Vincent and Martine Lupien be

appointed as scrutineers for the election of the vacant position of the Discipline Committee.

For: 11  
 Against: 0  
 Abstentions: 3 – Commissioners Fortier,  
 Bouchard & Killeen  
 Motion carried

**C-25/26-47**

**Nominations to fill the vacant position on the Discipline Committee**

IT WAS MOVED by Commissioner Moore and seconded by Parent-Commissioner James that Council accept nominations for the vacant position on the Discipline Committee.

For: 11  
 Against: 0  
 Abstentions: 3 – Commissioners Fortier,  
 Bouchard & Killeen  
 Motion carried

**Nominations**

Commissioner Richard  
 Commissioner Garner

**By**

Self  
 Commissioner Killeen

**C-25/26-48**

**Declaration of Election for the Vacant Position on the Discipline Committee**

IT WAS MOVED by Parent-Commissioner James and seconded by Parent-Commissioner Rhéault that Commissioner Richard be declared elected as a member of the Discipline Committee.

For: 11  
 Against: 0  
 Abstentions: 3 – Commissioners Fortier,  
 Bouchard & Killeen  
 Motion carried

**Director General's Report**

The Director General delivered his oral report, covering topics such as:

- Community Learning Centres
- September 30 enrolment
- WQVC
- Individual growth goals for the in-school management team
- Bill 94 and its impact on religious minorities

**C-25/26-49****2024-2025 Annual Report**

IT WAS MOVED by Commissioner Killeen and seconded by Commissioner Garner that the 2024–2025 Annual Report be received as presented, with the vote to be conducted by straw poll electronically before December 10, 2025.

Carried unanimously

The Chair declared a five-minute recess.

**C-25/26-50****Executive Committee Report – October 21, 2025**

IT WAS MOVED by Commissioner Goldsbrough and seconded by Parent-Commissioner Bouchard that Council acknowledge receipt of the Executive Committee minutes of October 21, 2025.

Carried unanimously

**C-25/26-51****Extension of Meeting Time**

IT WAS MOVED by Commissioner Killeen and seconded by Commissioner Green that the meeting be extended by one hour, until 10:19 p.m.

Carried unanimously

**C-25/26-52****2025-2026 Buildings and Technology Investment Plan**

WHEREAS the 2025-2026 Investment Plan was provided and presented;

WHEREAS the selection and prioritization of the projects are based on:

- Comprehensive asset assessment and analysis
- Compliance with legal obligations
- Alignment with MEQ guidelines
- Alignment with organizational mission
- School principal Input
- Life-cycle cost reduction
- Resource availability
- Project diversification

WHEREAS the Resource Allocation Committee has approved and recommends the 2025-2026 Investment Plan;

WHEREAS the Executive Committee has approved and recommends the Investment Plan for 2025-2026, as stated in resolution # E-25/26-46.

IT WAS MOVED by Commissioner Cornforth and seconded by Parent-Commissioner Rhéault that, as recommended by the Executive Committee, Council approve the 2025-2026 Buildings and Technology Investment Plan.

Carried unanimously

**C-25/26-53****Extra – PWHS – Renovation of the Washrooms – Contract #24510B022**

WHEREAS resolution # C-24/25-153 awarded a contract to D.L.S CONSTRUCTION INC. in the amount of \$582,000.06 for the above-mentioned project;

WHEREAS several site conditions were encountered, notably a thicker cement slab requiring additional demolition work and the removal of additional asbestos materials identified in piping insulation;

WHEREAS the cost of the potential extras is under analysis, but is expected to bring the total extras for this project above the 10% threshold;

WHEREAS this additional expense can be covered by the budget and within the expense target of 2025-26 financial year;

WHEREAS the Executive Committee recommends, in its resolution # E-25/26-47, that Council modify the Director General's delegated authority to approve changes to this contract, allowing for additional costs of up to 20%.

IT WAS MOVED by Commissioner Goldsbrough and seconded by Parent-Commissioner Bouchard that, as recommended by the Executive Committee, Council modify the Director General's delegated authority to approve changes to this contract that may result in additional costs of up to 20%;

Carried unanimously

**C-25/26-54****Endorsement of the "Corridors scolaires actifs et sécuritaires – Safe and Active School Corridors Project" by the Municipality of Campbell's Bay**

WHEREAS the Municipality of Campbell's Bay is undertaking the "Campbell's Bay – Safe and Active School Corridors Project" to improve the safety and accessibility of school routes along Leslie Street and surrounding areas;

WHEREAS the Western Quebec School Board (WQSB) serves students within the Municipality of Campbell's Bay who will directly benefit from the planned improvements;

WHEREAS the project is based on an evidence-based approach which has identified critical safety concerns in the targeted zone;

WHEREAS addressing the concerns will provide greater safety for students attending St. John's Elementary School and its daycare services, their parents, as well as students from Pontiac High School and the Pontiac Continuing Education Centre who use these active school routes;

WHEREAS the project aims to create a safer, more inclusive, and environmentally responsible corridor that actively encourages active transportation and significantly enhances overall community well-being;

WHEREAS the Western Quebec School Board recognizes the importance of this initiative for the safety of its students and families;

WHEREAS the approval of funding for the project by the Federation of Canadian Municipalities is conditional on the endorsement by the Western Quebec School Board;

IT WAS MOVED by Commissioner McCrank and seconded by Commissioner Moore THAT the Council of Commissioners of the Western Quebec School Board officially endorse the “Campbell’s Bay – Safe and Active School Corridors Project” proposed by the Municipality of Campbell’s Bay.

Carried unanimously

\*\*Parent-Commissioner Bouchard left the meeting @ 10:15 p.m.

**C-25/26-55**

**Extension of Meeting Time**

IT WAS MOVED by Commissioner Goldsbrough and seconded by Commissioner Garner that the meeting be extended by 30 minutes.

Carried unanimously

**C-25/26-56**

**Financial Statements 2024-2025**

IT WAS MOVED by Commissioner Cornforth and seconded by Commissioner Bélanger that, as recommended by the Audit Committee, the Western Quebec School Board’s Financial Statements for the year ending June 30, 2025, be accepted as deposited.

Carried unanimously

**C-25/26-57**

**Uncollectable Taxes and School and Daycare Fees**

IT WAS MOVED by Commissioner Goldsbrough and seconded by Parent-Commissioner Fortier that the outstanding taxes, daycare and school fees for 2021-2022, amounting to \$502,270.00 including interest, be written off for the 2025-2026 fiscal year.

Carried unanimously

**C-25/26-58**

**Audit Committee Report – October 22, 2025**

IT WAS MOVED by Commissioner Moore and seconded by Commissioner Cornforth that Council acknowledge receipt of the Audit Committee minutes of October 22, 2025.

Carried unanimously

**C-25/26-59**

**Audit Committee Report – November 19, 2025**

IT WAS MOVED by Commissioner McCrank and seconded by Commissioner Giannakoulis that Council acknowledge receipt of the Audit Committee minutes of November 19, 2025.

Carried unanimously

**C-25/26-60**

**Human Resources Committee Report – October 14, 2025**

IT WAS MOVED by Commissioner Goldsbrough and seconded by Commissioner Garner that Council acknowledge receipt of the Human Resources Committee Minutes of October 14, 2025.

Carried unanimously

**C-25/26-61**

**Parents' Committee Report – October 23, 2025**

IT WAS MOVED by Parent-Commissioner James and seconded by Parent-Commissioner Fortier that Council acknowledge receipt of the Parents' Committee Minutes of October 23, 2025.

Carried unanimously

**C-25/26-62**

**Planning and Review Committee Report – November 10, 2025**

IT WAS MOVED by Commissioner Garner and seconded by Commissioner Green that Council acknowledge receipt of the Planning and Review Committee Minutes of November 10, 2025.

Carried unanimously

**C-25/26-63**

**Consultation Period for WQSB Medical Health and Safety Policy (C-34)**

WHEREAS the administration identified a need to establish a comprehensive policy framework for consistency in practices, decision-making, risk mitigation, and legal compliance concerning medical health and safety throughout the school board;

WHEREAS members of the Complementary Services department collaborated with their counterparts in the region's school service centers and health services to explore and integrate best practices for a policy approach and format;

WHEREAS the administration and professionals developed a policy to serve as an overarching framework for procedural protocols, to be subsequently prescribed by health services;

WHEREAS the Governance and Ethics Committee reviewed this policy at its recent meeting and recommends that Council initiate a consultation process, conduct a subsequent review and revision exercise based on feedback received, and report its findings back to the Council;

WHEREAS the Governance and Ethics Committee recommends a consultation period of 45 business days be set, concluding on February

11, 2026, with notices distributed to the presidents of the school board's employee unions and associations; the Management Advisory Committee, Special Education Advisory Committee, Parents' Committee and governing boards;

IT WAS MOVED by Parent-Commissioner Fortier and seconded by Commissioner Green that, as recommended by the Governance and Ethics Committee, the *WQSB Medical Health and Safety Policy (Policy C-34)* be issued for consultation.

Carried unanimously

**Adjournment**

The Chairperson adjourned the meeting at 10:56 p.m.